

RE: ParentPay – Sept 2025

Dear Parents and Carers,

I am writing to let you know that, from Monday 29 September 2025, the debt (negative balance) function in ParentPay will no longer be available. This means students will need to have sufficient funds in their ParentPay account before purchasing food or drink at the academy. We are making this change because maintaining the debt facility is incurring significant costs to the academy.

What this means for families

- Please top up ParentPay in advance so your child can purchase items at break and lunch.
- ParentPay will not allow purchases if the account is at £0 or below once the debt facility is removed.

Support available

- **Free breakfast offer:** from 8:30–8:50am each school day, all students can access free toast and hot chocolate.
- **Water:** there are ample water fountains across the building for students to refill bottles throughout the day.
- **Free School Meals (FSM):** students eligible for FSM receive £2.90 per day, which is equivalent to a main meal and a cookie.

If you are experiencing financial difficulty or anticipate any issues topping up ParentPay, please contact the academy office in confidence so we can discuss support options.

Thank you for your understanding and ongoing support.

Yours faithfully,

Dr Jon Morris

Headteacher
BOA Digital Technologies Academy

Telephone: 0121 359 9400

Email: info@boa-digital.co.uk