

9th January 2024

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our local governing board.

The role of the governing board

The academy's governing board is responsible for providing confident and strategic leadership and creating robust accountability, oversight and assurance for the academy's educational and financial performance. The board is passionate about education, particularly from a creative and digital background and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen for candidates to have skills in the following, although this is not a necessity:

Human Resources (HR)
Strategic Planning
Special Educational Needs

Or any appropriate or professional skills that would enhance the work of the board.

Expectations of governors

If you are interested and subsequently elected to join, there will be opportunities and further information about the role of governance at BOA Digital. However, there is an expectation that those interested understand the following.

- Attendance at meetings – there are three meetings a year, although there could be additional meetings or committees to attend
- Maintaining confidentiality
- Commitment to training – particularly around Safeguarding
- The term of office is for four years or as long as your son/daughter attends BOA Digital

Principal: Paul Averis
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How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to Paul Averis at principal@boa-digital.co.uk or in a sealed envelope at our reception by noon on Friday 26th January 2024. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

Should you require a paper copy of the application form, or this letter, please contact the reception on 0121 359 9400.

If you have any queries about this process or would like to find out more about the role, please contact me at the academy

Yours sincerely,

Paul Averis
Principal



Candidate name:

Candidate address:

Candidate statement:

You may wish to outline here the following. If required to go to a ballot, the written statement below will be added to your name on the ballot paper.

- The skills and experience you have that the governing board requires
- Their commitment to undertaking training to acquire or develop the skills needed to be an effective governor
- How you plan to contribute to the future work of the board

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of Birmingham Local Authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

I confirm that I am a parent or carer of a registered pupil at the school.

Signed: _____ **Date:** _____